

**DISTRICT OF COLUMBIA, MARYLAND, AND VIRGINIA CHAPTER  
OF THE LIBERAL GUN CLUB  
CONSTITUTION AND BYLAWS**

**ARTICLE I: NAME & PURPOSE**

**SECTION A: NAME**

The name of this club shall be the District of Columbia, Maryland, and Virginia Chapter of the Liberal Gun Club.

**SECTION B: NATIONAL AFFILIATION**

This club is an affiliated regional chapter of the Liberal Gun Club. This club shall conform to all policies set by the national organization as described in the Regional Chapter Affiliation Agreement.

**SECTION C: PURPOSE**

The purpose of this club shall be:

1. Provide a voice for liberals and moderates in the conversation concerning gun rights, gun ownership, firearms safety, and shooting sports.
2. Provide a forum for Liberal Gun Club (LGC) members in the District of Columbia, Maryland, Virginia, and other localities as defined in Article II Section B to interact.
3. Promote safe gun ownership and usage, firearms training, and recreational shooting opportunities in the District of Columbia, State of Maryland, and Commonwealth of Virginia. This includes, but is not limited to, hunting, target shooting, and training for defense.
4. Promote public outreach, provide education on firearms-related issues, and grow the chapter's membership.

## **ARTICLE II: MEMBERSHIP & DUES**

### **SECTION A: MEMBERSHIP CATEGORIES**

This club shall have two types of members:

1. Voting Members
2. Associate Members

### **SECTION B: ELIGIBILITY**

Eligibility to be a Voting Member requires the following:

1. A paid membership in the Liberal Gun Club which is in good standing.
2. Residence in the club territory as defined in Article II Section C, or residence in an adjacent state that does not yet have a local chapter.
3. Ownership of at least one firearm, or approval from the Board of Directors and a vote of the Voting Members.
4. Has attended at least two meetings within the previous 365 days, either physical, virtual, or a combination of the two.
5. Acceptance of the Code of Conduct described in Article II Section E.

Eligibility to be an Associate Member requires the following:

1. A paid membership in the Liberal Gun Club which is in good standing.

### **SECTION C: TERRITORY**

The District of Columbia, State of Maryland, and Commonwealth of Virginia.

### **SECTION D: DUES**

This chapter shall not collect membership dues.

## **SECTION E: CODE OF CONDUCT**

Voting Members shall uphold the purpose of the club as defined in Article I Section C, as well as the principles of respect, responsibility, and safety. Members are expected to treat other members with respect; members are expected to take responsibility for their actions; members are expected to act with safety in mind.

1. Voting Members may have their status as a Voting Member removed for acting contrary to the Code of Conduct. Voting Members in violation will have their voting privileges removed via a majority decision by the officers of the chapter.
2. Voting Members whose voting privileges have been removed may appeal the decision. The appeal will be decided by a majority decision of the Board of Directors.
3. Voting Members whose voting privileges have been removed may be considered for reinstatement after a one (1) year absence.

## **SECTION F: PRIVILEGES OF MEMBERSHIP**

The following privileges are reserved for Voting Members:

1. Serving as chapter officers.
2. Serving on the Board of Directors.
3. Voting in all elections.

## **ARTICLE III: OFFICERS**

### **SECTION A: OFFICERS**

The required officers shall be President, Vice-President, Secretary, and Treasurer. There shall be an optional officer who would be elected by the Voting Members to represent each jurisdiction as described in Article II Section C, for up to three optional officers.

## **SECTION B: ELIGIBILITY**

1. Officers must be Voting Members of the chapter.
2. Optional officers must reside in the jurisdiction that they represent.

## **SECTION C: ELECTION**

Officers are to be elected by a vote of the Voting Members.- Voting shall normally take place during the month of November.

1. Any Voting Member wishing to serve as an officer may present themselves as a candidate to the President.
2. The Secretary shall publish a list of candidates who choose to stand for election, and then call for an election via email.
3. Elections shall be conducted as called for in Article VIII.

## **SECTION D: TERM**

Chapter officers shall serve for a term of one (1) calendar year. Their term of office shall begin on January 1 of the year following the election.

## **SECTION E: VACANCY**

If a vacancy occurs in the office of President, the Vice-President shall assume the office of the President for the remainder of the prior President's term; vacancies in any other office shall be filled by a special election.

## **ARTICLE IV: - DUTIES OF OFFICERS**

### **SECTION A: PRESIDENT**

It shall be the duty of the President to:

1. Preside at chapter meetings.
2. Vote in meetings or committees only in the case of a tie.
3. Represent the local chapter to the national Liberal Gun Club organization.
4. Appoint committee chairs as provided for in Article VII.
5. Serve as an ex-officio member of all committees, except for the a nominating committee.
6. Perform such other duties as ordinarily pertain to this office.

### **SECTION B: VICE-PRESIDENT**

It shall be the duty of the Vice-President to:

1. Preside in the absence of the President.
2. Facilitate the participation of remote members at hybrid meetings as outlined in Article V, Sections A and B.

### **SECTION C: SECRETARY**

It shall be the duty of the Secretary to:

1. Record the minutes of all meetings.
2. Keep a file of the chapter's records.
3. Maintain a current membership roster.
4. Issue notices of meetings and conduct the general correspondence of the chapter.
5. Organize the annual election of officers.
6. Report on past minutes at each meeting.

#### **SECTION D: TREASURER**

It shall be the duty of the Treasurer to:

1. Receive all funds and process Request for Payment, Deposit Slip, and Officer Signature Forms.
2. Keep an itemized account of all receipts and expenditures and provide reports as directed by either the LGCDMV officers or the national LGC organization.
3. Report chapter finances at each meeting.

#### **SECTION E: OPTIONAL JURISDICTIONAL REPRESENTATIVES**

It shall be the duty of the Jurisdictional Representatives to:

1. Apprise and inform the Club of issues specifically pertaining to their jurisdiction.
2. Serve as a local contact for the purpose of running or coordinating events, working with local businesses, contacting their local legislatures or other duties as prescribed by the Board of Directors.

#### **SECTION F: DISCRETIONARY OFFICES**

There may be, at the pleasure of the Board, non-voting positions that serve at the discretion and pleasure of the Board to perform such duties as may be prescribed from time to time by the President or the Board of Directors.

## **ARTICLE V: MEETINGS**

### **SECTION A: REGULAR MEETINGS**

Meetings shall default to virtual meetings. However, hybrid physical/virtual meetings are permissible provided that there is a video call-in option. If the meeting is a hybrid meeting, the Vice President or their designee is responsible for facilitating participation by remote participants. Meeting times shall be announced at least 14 days before the meeting day, and announcements shall be made by email to members. Minutes of all regular meetings shall be maintained by the Secretary.

### **SECTION B: SPECIAL MEETINGS**

Special meetings may be called by the President with the approval of the Board of Directors. Meetings shall default to virtual meetings. However, hybrid physical/virtual meetings are permissible provided that there is a video call-in option. If the meeting is a hybrid meeting, the Vice President or their designee is responsible for facilitating participation by remote participants. Announcements shall be made by email to members. Minutes of all special meetings shall be maintained by the Secretary.

### **SECTION D: QUORUM**

1. For meetings, a quorum shall consist of at least 5 Voting Members, with at least 2 two of them being officers.
2. For the purposes of decision making in special meetings, a quorum shall consist of a majority of the Board of Directors.

### **SECTION E: MEETING DECISION RESTRICTIONS**

1. Certain decisions must be made by an election which is open to all Voting Members. The following subjects must be decided by election:
  - a. Chapter policy statements and chapter policy platforms.
  - b. Chapter affiliation with other groups, businesses, or other organizations after approval from national leadership.

### **SECTION F: PARLIAMENTARY AUTHORITY**

Robert's Rules of Order shall govern this chapter in all cases to which they are applicable and in which they are not inconsistent with these bylaws.





## **ARTICLE VI: BOARD OF DIRECTORS**

### **SECTION A: RESPONSIBILITY**

Management of this chapter shall be vested in the Board of Directors responsible to the entire membership to uphold these bylaws.

### **SECTION B: MEMBERSHIP**

This Board of Directors shall consist of the officers as listed in Article III and up to two other members in good standing. Non-officer members shall be chosen by majority vote of the elected officers.

Non-officer members of Board of Directors shall be selected after the election of officers.

### **SECTION C: MEETINGS**

Minutes of all meetings of the Board of Directors shall be maintained by the Secretary.

## **ARTICLE VII: COMMITTEES**

### **SECTION A: COMMITTEES**

Committees may be established to address specific club needs or goals. The committee chair shall be appointed by the officers and confirmed by a simple majority vote of those present at a regular meeting, providing quorum has been met.

### **SECTION B: SPECIAL COMMITTEES**

The President shall have the authority to appoint any special committees, with the approval of the Board of Directors, from time to time as need demands.

## **ARTICLE VIII: ELECTIONS**

### **SECTION A: ELECTION PROCEDURE**

Because the chapter covers a large area, elections shall be conducted via email.

1. The Secretary is responsible for conducting elections.
2. The Secretary shall send an email to all Voting Members with a clear statement of the election.
  - a. If voting on an amendment, policy or other written issue, the exact language of the change shall be included in the email.
  - b. If voting for officers, the email must clearly show who is running for each office.
3. If the election is the result of a meeting, the Secretary shall include meeting minutes or otherwise explain the purpose of the election.
4. Voting Members have 7 days (7 x 24 hours) after the email is sent to vote.
5. Voting is performed by replying to the original email from the Secretary.
6. In the event of a tie vote, the Secretary shall organize a run-off election between the tied candidates which meets all the requirements of Article III and Article VIII.
7. At the close of voting, the Secretary shall count the votes and announce the result by email.

## **ARTICLE IX: AMENDMENTS**

### **SECTION A: AMENDMENT PROCEDURE**

A proposal to amend the bylaws shall be discussed at a regular meeting before being submitted to a vote.

These bylaws may be amended by a two-thirds (2/3) majority vote of the received vote. The Secretary shall conduct the election by email as described in Article VIII.

### **SECTION B: NOTICE**

All members shall receive advance notice of the proposed amendment at least 14 days before the meeting. The Secretary shall be responsible for sending the notification.